



SUBMISSION GUIDELINES

Citations

Any footnotes/citations should follow *The Chicago Manual of Style* (16th edition). Illustrations

1. It is the author's responsibility to supply accurate information for the credits and captions. If necessary, please contact the appropriate photographers, artists, and/or renderers to confirm image ownership and secure publication rights. Authors must pay copyright fees and others costs. Please include a copy of the written permission with the submission.

2. Illustration credits should be listed separately following the main text and any endnotes. If relevant to the text, sources such as periodical publications may be included in captions.

Editorial Miscellany

1. Spelling: use current American spelling and typographical practice.

2. Names and titles: after the first mention, the last name of a person living or dead will suffice unless clarity requires a title or additional name.

3. Numbers and dates: use figures rather than spelled-out numbers for cardinal numbers over one hundred and for all measurements. Form the plural of decades without an apostrophe; "1980s" rather than "1980's." Dates should be given in the following forms: "17 October 1947," "17 October," "October 1947," & "1947-50."

4. Dimensions: use figures rather than spelled-out numbers and spell out units of measurement: "100 feet," "43 centimeters," "26 Roman palmi." English and metric units may be abbreviated in discussions of quantitative data in technical articles: 100 ft., 43 cm (no periods with metric abbreviations).

5. Titles of works including books, films, blogs, and publications should be italicized.

6. Quotations from foreign languages must be translated in the text, with the original in the endnote only if necessary. Isolated foreign words will be italicized in the printed text. Full foreign-language quotations are set in roman type and put within quotation marks. Foreign personal titles, names of buildings or rooms (Sala della Pace, Residenz), institutions (Bibliotheca Hertziana), and the like are not italicized.

7. All other editorial issues may be resolved by consulting *The Chicago Manual of Style* or the editor.